

Notice

A meeting of IGA will be held on 23/06/2023. All are requested to attend the meeting on time.

Time: 10.30 am

Venue: principal chambers.

Agenda

1. Discussion on Action plan 2023-24.
2. Eendali lecture Series.
3. Any other matters permitted by the Chair.

IGA Co-ordinator.
~~Dr. Rani~~

~~Dr. Rani~~
Principal.

Dr. Rani. K. Pillai
Syam Kumar. S. U

Members present

Syam Kumar. S. U

Indu. B. C

Dr. Resmi S Nair

Dr. Sangeetha. S. L

Dr. Seema Rajan. S

K. Binu Kumar. (VS)

Minutes

1. Meeting started with a silent prayer at 10:00 am.
2. Principal discussed the final academic plan of the year-2023-24. Decided to prepare the academic calendar of the year 2023-24 with the help of academic committee and departments.
3. Decided to prepare the action plan 2023-24 and includes the National / International Seminars, workshops, Training programs and other general matters.
4. Decided to submit the data and other documents from the department to the IBAI on or before October 2023.
5. Discuss the list of teachers who submit the PBAs 2022-23 on date and send to Verification Committee.
6. Discuss the activity report of 2022-23 of the college to the AAR 2022-23.

24/7/23

Notice

A meeting of IQAC will be held on 24/07/23. All criteria holders are requested to attend.

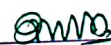
Time : 2. pm

Venue : principal's chamber

Agenda

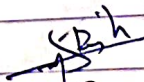
1. Data collection of AQAR 2022-23.
2. Tentative date for submission of AQAR.
3. Publishing of Academic Calendar
4. Submission of Seminar Proposals by depts.
5. Reconstitution of IQAC.


IQAC Coordinator


Principal

Members Present.

1. Dr. Rani K Pillai
2. Dr. Resmi S Nair
3. Dr. Sangeetha S.L
4. Dr. Pramod N.
5. Dr. Seema Rajan S


SBH


SAS

Minutes - Meeting started with a silent prayer

1. Discussed about the new reconstitution of IQAC. Vineetha Kishman from English department selected as the new co-ordinator for IQAC with the consent of all members & principal.
2. The meeting decided to induct Dr. Rejani P from Chemistry department as the new criteria holder (S) instead of Indu B.C from English dept.
3. The meeting decided to announce the tentative date for AQAR submission as October 15th.
4. Decided to direct the academic committee to publish Academic calendar in accordance with the schedules in the Univ. calendar.
5. Since the exudite lecture series proposal was rejected, the IQAC decided to direct all departments to immediately submit project proposals for seminars and other programmes.
6. PBAS verification committee stated that the verification of PBAS of Dr. Rejani P, Dr. Soumya S has completed. Sreekumar V.R, Dr. Pramod N, Dr. Ajayakumar S & Dr. Manesh S have submitted their PBAS for verification. Smt. Lekshmi P (Commerce) resubmitted her corrected PBAS for her pending promotion.

8/9/23

Notice

A meeting will be held on 8/9/23.
All criteria holders are requested to attend.

Time - 1.30 p.m

Venue - IQAC Room.

Agenda

1. Orientation Programme for Freshers
2. Discussion on Seminar Proposals given by departments
3. Verification of PBAS (2022-23) of all teachers.
4. Request for Promotion of teachers & Verification of their PBAS.
5. Division of Clubs & Committees

IQAC

IQAC Co-ordinator

Members Present

Principal

Principal.

1. Rani. L. Pillai RP
2. Sangeetha. S. L. SS
3. Dr. Resmi S. Vaid RV
4. Rejani. P. RP
5. Dr. Aneesh. A. S. AS
6. Syam Kumar. S. SK
7. Dr. Seema Rajan. S. SR
8. Dr. Pramod. N. PN

Minutes - Meeting started with a silent prayer. Principal chaired the meeting.

1. Decided to conduct the orientation programme on 14/9/23 + 15/9/23 for 1st year students.

Inauguration → Prof. Dr. N. Gopakumar
controller of examinations, Univ. of Kerala
Resource persons → ① Jayakrishnan R
Assistant Prof of English MMNSS College, Kottiyar
② Dr. Alex Lawrence, Assistant Prof of Commerce
Mar Ivanios College

2. Discussed in detail, the proposals given by various departments for seminars + other programmes.

3. The verification committee announced that the verification of the PBAS of all teachers for the academic year has completed and all teachers resubmitted their PBAS after incorporating all corrections.

✓ Committee completed the verification of PBAS of Dr. Pramod N, Dr. Ajayakumar and Dr. Manesh S & Sreekumar V.R.

✓ As per the promotion request for Associate Professorship, Mydhidi Kirup I Geetha R Nair & Dr. Rani K. Pillai

submitted their PBAS for verification
✓ Dr. Sindhurani J.A & Dr. Anila L has also submitted their PBAS (promotion as Professor) for verification.

14/11/23

Notice

A meeting will be held on ~~14/11~~ 14/11/23.
All criteria holders are requested to attend.

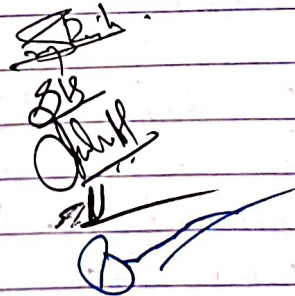
Time - 11.30 a.m.
Venue - IQAC Room

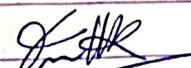
Agenda

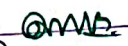
1. CBCSS Club Inauguration.
2. Screening cum Evaluation meeting of teachers in Commerce (Lekshmi P)
3. Orientation Class for FYU's programme for teachers & non-teaching staff.
4. Verification of PBAS of teachers (Associate Professors & Professors)
- ⑤ Counselling session for students

Members Present.

1. Rani. K. Pillai
2. Sangeetha S.L
3. Dr. Aneesh A.S
4. Dr. Seema Rajan
5. Dr. Pramod N.




IQAC
Co-ordinator


Principal

Minutes - Meeting started with silent prayer & acharya annamaramam.

- * CBSS club inauguration tentatively fixed on January & decided to invite Prof. (Dr) B. Gopakumar, Principal, SURNSS College Vazhoor as the chief guest
- * Decided to organise an orientation class on FYUGP for teachers on February. The Resource person will be Dr. Shafeeqe V, Research Officer on Special Duty, Kerala State Higher Education Reforms Implementation Cell. (Tentative date 8 Feb).
- * PBAS verification committee has announced that it completed the verification of PBAS of teachers
Associate Professorship → Mydhili Kurup I, Geetha R. Nair, & Dr. Ramik Pillai
Professorship → Dr. Sindhuvani J-A & Dr. Anila L.
- * The screening cum evaluation meeting of Lekshmi P (Commerce) will be scheduled on November 27th
- * Decided to conduct a counselling session for students on February itself.

16/2/24

Notice

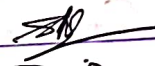
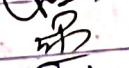
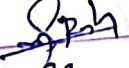
A meeting will be held on 16/2/24
11.30 a.m. All criteria holders are
requested to attend.

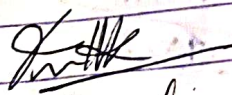
Venue - IQAC room.

Agenda

1. Orientation class for outgoing students
about career opportunities
2. AQAR submission
3. Website updation
4. E-solutions office software activations

Members Present

- | | |
|------------------------|--|
| 1 Dr. Seema Rajani S |  |
| 2 Dr. Rejani P |  |
| 3 Dr. Sindhu Rani J.A |  |
| 4 Syam Kumar. S. U |  |
| 5 Dr. Aneesh. A.S |  |
| 6 Dr. Resmi S. Veni |  |
| 7 Dr. Ramani K. Pillay |  |
| 8 Dr. Sangeetha S.L |  |


IQAC Co-ordinator


Principal

Minutes - Principal chaired the meeting. It started with a silent prayer.

1. Those departments who were unable to organise programmes are directed to organise programmes before Feb. 29 itself.
2. IQAC has decided to conduct an orientation class for outgoing students (career development) next month.
3. Decided to activate E-solutions office software.
4. Directed IQAC members to assist (criteria holders 2,3,4,5) Dr. Syam Kumar for KIRF registration.
5. Decided to direct placement cell to plan a job fair in the college.
6. Decided to submit AQAR on next week itself.
7. Meeting decided to direct the website committee to update the website & decided to include Dr. Ajayakumar & Sreekumar V.R. to the committee along with Dr. Syam Kumar.
8. Dr. Asha R.I. submitted her PBAS for verification before the verification committee. The meeting assigned the committee to verify the PBAS.

27/2/24

Notice

A meeting will be held on 27/2/24 afternoon for AQAR submission of 2022-23. All IQAC members are requested to attend.

Venue - IQAC Room

Time - 2.30 p.m

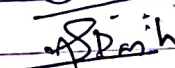
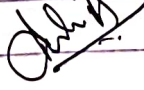
Agenda

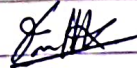
1. Submission of AQAR 2022-23
2. Any other matter permitted by the chair
3. ^{Conducting the} Screening & Evaluation meeting of various teachers.

GMR

Principal

Members Present

1. Dr. Sindhu Rani J.A. 
2. Dr. Remi. K. Pillai 
3. Dr. Sangeetha S. L. 
4. Dr. Resmi S. Nair 
5. Dr. Anush A.S. 

Vineetha Krishnam 
 IQAC Co-ordinator

Minutes - Started with a silent prayer + principal chaired the meeting

* Successfully submitted AQAR 2022-23

* Decided to conduct the screening cum evaluation meeting of teachers in the 1st and second week of March according to the convenience of subject experts allotted by the University.

* Decided to inform teachers to submit PBAS for the year 2023-24 for verification.

* All criteria holders are directed to collect data for the academic year 2023-24 for AQAR.

* Decided to conduct the screening cum evaluation meeting of various teachers on the 1st & 2nd week of March itself. Convenience of subject experts and principal will be considered for fixing the dates.

* The verification committee for the PBAS, verified the PBAS of Dr. Asha Rani (for Associate Professor) and recommended the corrections, and

1. Dr. Sindhu Rani J.A

2. Dr. Renu. K. Pillai

S.A
Shish

39
19/3/24

Notice

A meeting will be held on 19/3/24 morning 11.30 a.m. All members are requested to attend.

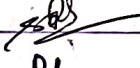
Venue - IQAC Room

Time - 11.30 a.m

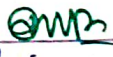
Agenda

1. PBAS 2023-24 of teachers submission
2. PBAS verification committee reconstitution
3. AQAR Excel sheet 25/3/24 (for issuing)
15/4/24 (for submission)
4. Functioning of Clubs & committees

Members Present

Dr. Sindhu Rani J A 
Dr. Seema Rajan S 
Dr. Rani K. Pillai 
Dr. Sangeetha S. L 
Dr. Resmi S Vani 
Dr. Aneesh A. S 
Dr. Pramod. N 

Vineetha Krishnan 
(IQAC co-ordinator)


Principal

Minutes - meeting started with a silent prayer.
Principal chaired the meeting.

Discussed the dates for submitting Excel sheets as part of data collection. Tentative dates of issuing data collection fixed. Decided to issue Excel sheets on or before 25/3/24 and submission on or before 15/4/24.

Principal suggested all clubs and committee co-ordinators to continue their tenure for next academic ~~is~~ year also and submit the plan of action to IQAC by the end of this academic year itself. Principal also directed them to submit their report of activities (23-24) to IQAC as well.

PBAS verification committee reconstitution postponed to the next meeting.