



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	N S S COLLEGE NILAMEL
• Name of the Head of the institution	Dr. V V ANILKUMAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04742433246
• Mobile no	9496931150
• Registered e-mail	nsscnilamel@yahoo.co.in
• Alternate e-mail	nsscniqac@gmail.com
• Address	N S S COLLEGE NILAMEL, NILAMEL (P.O.)
• City/Town	KOLLAM
• State/UT	KERALA
• Pin Code	691535

2.Institutional status	
Affiliated /Constituent	Affiliated College
Type of Institution	Co-education
Location	Rural
Financial Status	Grants-in aid
Name of the Affiliating University	UNIVERSITY OF KERALA
Name of the IQAC Coordinator	MANESH S
Phone No.	04742433246
Alternate phone No.	9447493634
Mobile	9895977695
IQAC e-mail address	nsscniqac@gmail.com
Alternate Email address	nsscnilamel@yahoo.co.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://nsscnilamel.org/images/Iqar/13143cb4447e907865cfc8ebef
4.Whether Academic Calendar prepared during the year?	Yes
if yes, whether it is uploaded in the Institutional website Web link:	http://nsscnilamel.org/images/AcademicCalendar/e03eaa2cffe05c

5.Accreditation Details				
Cycle	Grade	CGPA	Year of Accreditation	Validity from
Cycle 1	B	2.72	2014	06/05/2014
6.Date of Establishment of IQAC	11/06/2020			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/C				
Institutional/Department /Faculty		Scheme	Funding Agency	Year of award with c
NIL		NA	0	NIL
8.Whether composition of IQAC as per latest NAAC guidelines	Yes			
Upload latest notification of formation of IQAC				
9.No. of IQAC meetings held during the year	18			
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes			
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded			
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No			

If yes, mention the amount	
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Started work for re accreditation process *organised webinar series *provided teachers on online class

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Improvement outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To direct departments to restart the accerrediation work	All the departments were restarted a
To give awarness classes for facing the difficuties in online teaching and learning among teachers and students.	Conducted PTS meeting
To conduct webinars	Webinar seriesconducted by all depar
To initiate for purchasing paid version of G-Meet	Yet to purchase
To improve infrastructure facilities	Renovated classrooms
Make the campus eco - friendly	Students were given awareness regard protecting nature and natural resourc initiatives in planting tree sapling
To organise an induction programme for the first year students	IQAC took initiatives for conducting for the first year
To conduct awareness programmes for the final year UG students	IQAC took initiatives to organise aw for the final year UG students regar course as well as research and resea
Feedback for each subject is collected regularly and analysed, the findings of which are discussed with the departments	Directions are given by IQAC to all regular conduct of PTS at least once
Publications of student magazine and newsletters	Various departments prepared and pub magazines and news letters in their
To improve research activities of the college.	Necessary instructions are given by Nilamel to the research committee to to apply for projects and to publish research journal
Coaching classes for competitive examinations	PG departments provided training pro Com students for NET and SET examina

13.Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

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Name	Date of meeting(s)
college council	27/09/2021

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	28/08/2020

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	14
2.Student	
2.1 Number of students during the year	1546
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	103
2.3 Number of outgoing/ final year students during the year	503
3.Academic	
3.1 Number of full time teachers during the year	49
3.2 Number of sanctioned posts during the year	59
4.Institution	
4.1 Total number of Classrooms and Seminar halls	39
4.2 Total expenditure excluding salary during the year (INR in lakhs)	6
4.3 Total number of computers on campus for academic purposes	54

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented p
NSS College, Nilamel is an influential academic institution imparting qualit education embellished with values and social commitment. It focuses to mold students to admirable achievers empowering them to become responsible citize India. The innovative measures propounded by the institution come within the the limited economy and financial support; however, the courses envisaged by institution are in-extenso relevant to the local needs. Some of the courses planned are in tune with the emerging national and global needs and developm trends. Since it is an affiliated college, the college fixes upon its missio curriculum development within the freedom assigned by the University, Hence attempts to marginally supplement and enrich programmes suggested above. The University solicited the participation of academic experts from our college planning, need assessment, design and process of implementation of the CBCSS formulated in the academic year 2010-2011.Many of the teachers are members o Board of Studies and they represent the college to bring to light the local/ needs of the students’ academic programmes and curriculum designs.

The mechanism designed to operate such programmes are entrusted with academic committee, comprising of senior faculty members and experts of pedagogy. The has taken several steps to develop appropriate need-based curricula framewor Syllabus for courses offered by university and bridge courses offered by the individual departments. The operationalizations of the programmes are system scrutinized by the said committee. The time frame, feedback, academic flexib system of evaluation are done in consultation with the stake holders. The fe from the stake holders are taken into account while translating the academic programmes for student attributes and holistic development.

File Description	Documents
Upload relevant supporting document	View F
Link for Additional information	NA

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Inter Evaluation (CIE)

- At the commencement of each academic year, the college academic committe an academic calendar.
- The College Level Monitoring Committee (CLMC) initiates the proper imple of the plan.
- The Department Level Monitoring Committee (DMLC) monitories the schedule activity within the department.
- The students are inducted into the semester system through bridge course class tutors introduce the course to the students.
- Assessment of students are done by test papers, assignment, seminar and examination. The continuous internal evaluation (CIE) is done by concern and CE from departments concerned is collected by class tutors and uplo university website through lecturer level and HOD level.
- Duly signed copy of consolidated CE marks handover to CLMC and forwarded principal to university.

File Description	Documents
Upload relevant supporting document	View F
Link for Additional information	NA

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documer
Details of participation of teachers in various bodies/activities provided as a response to the metric	Vi
Any additional information	No Up

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course syste

Implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Up
Minutes of relevant Academic Council/ BOS meetings	View Fi
Institutional data in prescribed format (Data Template)	View Fi

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for per Data Template)

0

File Description	Documents
Any additional information	No File
Brochure or any other document relating to Add on /Certificate programs	No File
List of Add on /Certificate programs (Data Template)	View

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number o during the year

0

File Description	Documents
Any additional information	No File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values and Sustainability into the Curriculum

The curriculum emphasises gender, environment sustainability, human values a professional ethics in various programmes and courses. The aim of such a cur to inculcate a value system which fosters sense of protection of nature, pre of water resources, the importance of sustainable development, the impact of changes on earth, the awareness of gender issues in society, and the need to professional ethics in students. Apart from imparting knowledge, the courses the students to widen their perspectives on humanity and society. Both UG an syllabus stress the need for environment protection, pollution control, tech use, gender equality etc.

- ML1331- 'Paristhidi: Sidhanthavumavishkaracum', ML1431- 'Dalit EzhuthumPennezhuthum: SidhanthavumAvishkaravum'— is a course creates an in students about gender issues and environmental problems are offered i mother tongue.
- EN 1121- 'Perspectives on Contemporary Issues' is a course aims to sensi undergraduates about the socio-political realities of contemporary relev
- Seminars, workshop and rallies were some of practices initiated to insti message of environment, wildlife and biodiversity protection
- EN 1221.1 - 'Environmental Studies', ZO1642- 'Ecology, Ethology, Evoluti Zoogeography', ZO 1441- 'Ecology, Habitat Destruction and disaster manag

Environmental education', BO 1542- 'Environmental studies and Phytogeography' are the course aims to create an awareness of environmental problems .

- EC.1661.1- 'Agricultural economics' is an elective course sensitized to the economic policies and its impact on agricultural scenario.
- PY1542- 'Disaster management' is the course focuses on natural disasters earthquakes, tsunami etc and its preventions .
- "The Role of Green Chemistry in Environmental Sustainability" course was as a part of curriculum enrichment program for UG S2 students to make them aware of how chemical processes can be designed, developed and run in a sustainable way.

File Description	D
Any additional information	
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	

1.3.2 - Number of courses that include experiential learning through project work/field work/internships in the year

13	
File Description	Document
Any additional information	No File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

510	
File Description	Document
Any additional information	No File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1npgLJI7uG8zGAaxuKqHUCGfXe5P/view
Action taken report of the	View File

Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed taken and feedback available on
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://drive.google.com/file/d/1npgLJI7uG8zGAaxuKqHUcGfXe5P

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

500

2.1.1.1 - Number of students admitted during the year

500

File Description	Documents
Any additional information	No File Upload
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyang per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	No File Up
Number of seats filled against seats reserved (Data Template)	View F

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for learners and slow learners

The assessment of learning levels of admitted students and the identificatio advanced learners and slow learners through Post admission test,knowledge-ba assessment test,feedback of mentors etc..

- Advanced learners are motivated to participate and present academic pape national conferences, inter collegiate quiz competitions and inter colle

seminars.

- Advanced learners, through proper academic guidance, are directed to peer teaching.
- The ability to teach and learn utilising suitable curricular and co-curricular methods.
- The college conducts 'Walk with Scholar' (WWS) programme under the Higher Education Council with the participation of eminent scholars and educationalists to complement advanced learners.
- Teachers in-charge of the programme corroborate the vital presence of a pedagogy, experts in their respective fields, enlightening the student about the most modern and innovative aspects of concerned disciplines..
- Slow learners are identified in each subject and given special classes by teachers concerned, moreover, effective strategies to augment learning of slow learners are also envisaged for slow learners under the Higher Education Council sponsored 'Scholar Support Programme' (SSP).
- In addition, remedial classes are arranged based on the specific needs of students.
- The teachers formulate and implement special classes under the scheme 'Bridge Courses' to bridge the knowledge gap of students with little exposure to higher studies due to their rural background.
- The bridge course enables the students to constructively manage the form and medium of higher education courses.
- Faculty prepare and distribute self-learning materials that suits the requirements of slow learners.
- Slow learners are also motivated to engage in various clubs to enhance their curricular involvement besides participating in varied academic activities conducted by the departments.
- Group assignments and projects are provided to slow learners to intensify and reinforce the teaching learning process.
- Personal counselling and motivation are also given to slow learners to self-calibrate and alleviate their distinctive and intricate learning process.
- Focused interactions are held with parents to actively involve them in the learning process of their wards.
- Financially disadvantaged students are given aid to purchase study materials and books.

File Description	Documents
Paste link for additional information	http://www.nsscnilamel.org/studentsupport
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1526	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institution has an academic oriented learning environment that keeps students at the centre of learning and teaching .

- The various departments impart hands on training in different advanced techniques.
- Virtual lab facility available in the science departments of the college the students along with the teaching faculty to comprehend the latest and modern trends in the science worlds.
- Students' presentations are part of the learning process. The students participate in debate, group discussion and seminar presentations utilizing digital order to acquire self-confidence and acquaint themselves with modern trends in digital learning.
- Various international day celebrations viz. Reading day, Ozone Day, Wetland National energy conservation day etc., to name a few, are conducted under the aegis of every department.
- The students at UG level are required to do group projects and at PG level individual projects on a suitable topic related to their subjects concerned.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://www.nsscnilamel.org/gallery

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum 100 words

- The teaching learning process needs to be supplemented with adequate and appropriate ICT enabled tools to make it productively effective and substantively constructive.
- The outbreak of Covid-19 pandemic enforced a paradigm shift in the teaching learning process all across the globe.
- The departments have been using assorted digital learning platforms to effectively update students' knowledge.
- Extensive use of Google classroom and virtual lab facility assisted the students.
- Voluminous and productive use of digital platforms such as Google classroom, Google meet, Google forms, You Tube channel by faculty, virtual lab, zoom, share, power point presentation, etc.,
- The arduous challenge of digital education was seen as an opportunity by the faculty who extensively exploited all the available vistas in digital learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View More

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View More
Circulars pertaining to assigning mentors to mentees	View More
Mentor/mentee ratio	View More

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49	
File Description	Docum
Full time teachers and sanctioned posts for year (Data Template)	Vi
Any additional information	Vi
List of the faculty members authenticated by the Head of HEI	Vi

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. the year

29	
File Description	Docum
Any additional information	
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

223	
File Description	Document
Any additional information	No File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	Vie

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. V description within 200 words.

- The internal assessment mechanism of the college is streamlined as per the directions of the university of Kerala.
- The institution adheres to the academic calendar issued by the University and ensures its availability in every department at the beginning of the academic year for the purpose of internal assessment.
- The institutional measures used for the evaluation are to direct and lead students confidently towards the university examination.
- The internal assessment of each student is conducted on the basis of the criteria viz., attendance, assignment and internal examination.
- The college level monitoring committee, CLMC (with a Convenor and DLNC) entrusted with the task to conduct the internal examination.
- Senior most faculty, on rotation basis, are given the task of supervising the examination process.
- Timely and adequate guidelines are provided to every department for the free and fair examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NA

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and

- The academic achievement of the students in the institution is assessed the session by the teachers for reconstructing and upgrading the performance of the students.
- For this purpose, time to time Internal Evaluation (CIE) mechanism is followed at the college as per the guidelines of University of Kerala.
- The time and date of examination is framed by the College Level Monitoring Committee (CLMC) and the
- students are informed beforehand for the preparation of their exam.
- Each teacher prepares question paper by keeping in mind the ethical values of the institute and academic integrity.
- The departments concerned then conduct the examination in allotted classrooms under the surveillance of CCTV. After the completion of the examination, scripts are valued by the teachers concerned and the evaluated answer sheets are distributed to the students to maintain the transparency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.

- The Programme Specific Outcome (PSOs) and Course Outcome (Cos) of all academic programmes offered by NSS college, Nilamel are clearly defined and stated.
- The Board of Studies (BoS) prepares programme outcomes for each programme to be attained by the learners by the conclusion of each course.
- The syllabus prepared as such by the BoS is discussed by each department and course outcomes are delineated subsequently keeping in mind the transmission of knowledge to transpire which indeed is the potency of the course.
- These concepts are discussed in detail in the classrooms to empower the students to seize and envision all-inclusive motives and the expected outcome of the respective programmes.
- The Pos, PSOs and Cos thus analysed and consolidated by each department are uploaded in the website of college.
- Every year the institution conducts induction programme for the first-year students.
- Details regarding their first-year degree programme and importance of various clubs are made clear to students since all such activities and involvement prepare the students to attain the set goal.
- Students are made aware of the various academic avenues possible before the successful completion of the course prescribed.

File Description	Documents
Upload any additional	No File Uploaded

information	
Paste link for Additional information	http://nsscnilamel.org/images/Download/be4dd2d5bc6d785031aed9f5fd
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Regular Internal Assessments and End Semester Assessments are conducted to ensure the achievement of PSOs and Cos.
- Continuous evaluation through assignments, seminars, projects, practical assignments, participation in class activities, role in departmental activities, viva-voce etc. provide opportunity for teachers and students to critically assess the achievement of both the programme and learning outcomes.
- The institution provides space for students to discuss and raise doubts in their field of interest during the conduct of seminars, peer teaching, paper presentations etc. which motivates them to attain the outcomes as specified in the syllabus.
- The College Calendar gives details regarding each programme and course. It also collects feedback from teachers and students concerning the syllabus and consolidates the same.
- To evaluate the outcomes of the above programmes, each and every activity is planned.
- Students are also encouraged to take part in competitions, seminars and conferences, research competitions, etc.
- Their performance within and outside the college in the various academic activities provides another index of their learning-levels.
- Students are measured continuously based on their regularity, their regular participation in class discussions, their response to the queries asked by teachers and the overall quality of their conduct.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://nsscnilamel.org/images/Download/be4dd2d5bc6d785031aed9f5fd

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

352

File Description	Documents
Upload list of Programmes and	View File

number of students passed and appeared in the final year examination (Data Template)	
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/1k_auDj1vzNGv7DXKJO_SeHtV_t4I.usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/file/d/1npgLJI7uG8zGAaxuKqHUcGfXe5Plpjio/view>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File
e-copies of the grant award letters for sponsored research projects /endowments	View
List of endowments / projects with details of grants(Data Template)	View

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	No File Upload
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-governmental agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View F
Any additional information	View F

Supporting document from Funding Agency	No File Up
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Various innovative practices and creative methods are implemented in our institution for teaching-learning process. Numerous innovative practice devised to sharpen the skills of our students.
- All the extension activities of the NSS, NCC, the student clubs and department act as incubation. The NSS/NCC units actively organizing medical camps, such as rally, campaigns etc. relating to Blood Donation, Health awareness. These activities emphasize on fostering leadership qualities, interpersonal relationship, managerial capacities and team work which will help them in their future career prospects.
- Planning, execution and continuous monitoring skills were developed through programmes like cleaning the campus, separation and disposal of biodegradable and non-degradable wastes. It will be an experience to them to become leader and organizers for such programmes in the future.
- Field studies are conducted as part of their project works. Industrial and Research Laboratory visits are organised in order to provide students with better exposure.
- Nature awareness camps, Documentary Film shows by Social Forestry Unit, awareness rallies, Quiz competitions, Seminar series, Popular Lecture on 'Pollution', Interdepartmental essay competitions on Impact of Air Pollution on Environment, Planting of Saplings, eco-friendly birthday celebration etc. conducted to make the students sentient on environmental hazards and about the importance of environment protection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	http://nsscnilamel.org
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Upload

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	No File Upload
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national and international conference proceedings year wise during year

08

File Description	Documents
Any additional information	No File Upload
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, their holistic development, and impact thereof during the year

The college ensures learning through extension activities and focused on international community services towards the betterment of neighborhood and the holistic development of students.

As part of social and moral responsibility towards the society NSS unit organizes the following activities:

- Group of volunteers (2-3 members) visited and supplied books and other study materials to Anganavadi students of their locality
- awareness given to local people about the importance of handwashing in the COVID 19 pandemic situation
- Distribution of mask and sanitizer by volunteers in their locality
- Planting of Saplings
- Interaction with the Indian Football player Mr. Ajayan (Online programme)
- Poster exhibition
- Group video exhibition
- Quiz competition
- Talk on "Ayurvedavum Prathirodhavum" (online)
- Short film "Nizhal" produced to make awareness about the COVID 19
- Survey on Life in Covid time among the people in the locality
- Kalikootam' action song competition for nursery school students in the school
- Elocution competition- Save Youth of India

- Webinar - "Coronakkalam- ezhutthum vayanayum"
- Handicraftt making competition (Online)
- Writing competition - 'Penpakshiyude Aakasam' and poster competition (Online)
- Quiz competition (Online)-' Biography of Kalam'
- Photography competition
- Webinar - Youth Motivation
- Yoga class

As a part of its social commitment the NCC unit conducted

- Participated Republic Day Parade at Delhi
- Fit India Campaign (Online)
- Yoga class (online)
- National Integration
- Participation in Covid 19 protocol maintenance in various Institutions during examination time
- Tree plantation awareness campaign (Online)
- Helping hands - Visited various old age homes, rehabilitation centres etc. and donated water heaters, food and cloth items etc.
- Blood donation campaign

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / govt. and non-governmental organizations / Government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognized bodies year wise during the year

05	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View
e-copy of the award letters	View

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.) and those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

44	
File Description	Documents
Reports of the event organized	View
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the year (Data Template)	View

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, issue etc. year wise during year

300

File Description	Document
Report of the event	View
Any additional information	No File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ in the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ in the year wise during the year

00

File Description	Documents
e-copies of related Document	View
Any additional information	No File
Details of Collaborative activities with institutions/industries for research, Faculty	View

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other industries, corporate houses etc. year wise during the year

00

File Description	Docur
e-Copies of the MoUs with institution./ industry/corporate houses	V
Any additional information	1 U
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	V

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., laboratories, computing equipment etc.

There are 3 major buildings (namely Main Building, Malayalam building and computer building) which house 37 Class rooms, Office rooms, 5 Laboratories, 1 Seminar hall, air-conditioned Mini Conference Hall (with 50 seats), 3 Smart Class rooms, Library, a Computer Centre. In addition, there are staff rooms, research rooms, canteen, sports room and rooms for IQAC, NCC and NSS. The College has a spacious playground with peculiar topographic features. Selected UG classrooms, laboratories and seminar rooms are also provided with LCD projectors.

All the departments are provided with sufficient number of computers with In facility. The computer labs which consists of 25 computers forms a common pl all the students to use it for the various purposes. The college updates th PG labs in accordance with the syllabus revisions by the university and regu addition of equipments are done every year using the allotted UGC funds. The library, which consists of more than 38000 books, is automated with Grandha

Apart from these the amenities such as Reference Room, Students' Store, Cant Ladies washrooms cum rest rooms, Ramp facility for physically challenged stu Drinking Water Purifier, Vehicle Parking Area (Staff, Students and Visitors) Surveillance System, Incinerator, Solar Panel, LCD Projectors, Smart Boards, Computer UPS and Inverters are also provided..A diesel generator guarantees uninterrupted power supply.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.nsscnilamel.org/gall

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), g yoga centre etc.

Department of Physical Education which started functioning in the year of 19 provides guidance, facilities and all support to the students in participati various sports events and other extracurricular activities. The main large front of the college is using for Athletics, Football, Cricket, Softball, Ba Ball Badminton, Volleyball, Kabaddi, Kho-kho etc. These facilities are also the Local Panchayath and Block Level Competitions also. In the University le regular winners of certain events like Soft ball, Baseball, Ball Badminton e average of 15 to 25 players participating in the All India Inter University Championships for the last few years. Few players from the college also part in the state & national championships.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.nsscnilamel.org/gall

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LM

3

File Description	Documents
Upload any additional information	No File
Paste link for additional information	
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakh

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lak

60000

File Description	Documents
Upload any additional information	No File
Upload audited utilization statements	View
Upload Details of budget allocation, excluding salary during the year (Data Template	View

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is the key resource of information for the academic community. The college library came into existence at the time of the establishment of the Institution. In 2009, the library got shifted to the new library block build started functioning as a centralized library in an automated environment. The library at present is one of the best of its kind in colleges affiliated to University of Kerala, suitable for a first grade Institution with a collection of above 4 lakhs volumes of documents comprising of Books, CD-ROMs, Journal archives, Maps, Atlases, Glob, etc. The library provides its service to the Research Scholars of the Centre, University of Kerala.

The library has mainly three sections viz. Stack section, Reference Section and Periodical Section. In the Stack section books are arranged according to the catalogue. Dewey Decimal Classification (DDC) scheme has been used for subject classification. The books in the Reference section are available for reference during working hours of the library. In the Periodical section there are almost all newspapers and the library subscribes 25 periodicals and other supplements are present. Members are permitted to use this section all throughout the working hours. In addition to the usual services, library involved with several Best Practices like conducting User Awareness Programmes for New Comers, Book Exhibition, E- magazine publication, Book Review Contests, Quiz Competitions, Reading Week celebration, User Award, Literary Debates, etc. Library providing OPAC facility and Quest Service. Library is maintaining and developing an Institutional Literature Collection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NA

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description
Upload any additional information
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

111461

File Description
Any additional information
Audited statements of accounts
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for only one day)
(Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year	
15	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Broadband connection changes the teaching -learning process. Students, faculty and visitors now enjoy the flexibility to access web and exchange resourceful information from anywhere within campus.

The students, members of the faculty and non-teaching staff can access the internet at free of cost, all through the working hours, via the twenty five PCs. The Photostat centre is equipped with two piece of photocopier machine, and the centre is also governed by the IT club. The College Council puts forward a member of the club to serve as the Convener of the Club. The internet connectivity is available to all faculty and students in the general library too. Fifteen classrooms are furnished with LCDs. The Physics department owns an exclusive computer lab. Every staff room has at least one personal computer which is web-enabled via Wi-Fi. The accessories like printers, UPS accompany the PCs. We have 54 working computers in various departments, labs, library, general computer labs, and college office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.3.2 - Number of Computers

54	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic facilities) excluding salary component during the year (INR in lakhs)

302230

File Description	Docu
Upload any additional information	U
Audited statements of accounts	V:
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	V:

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic facilities - laboratory, library, sports complex, computers, classrooms etc.

The comprehensive infrastructure of the College is constituted by elementary like buildings, classrooms and playgrounds, and advanced attributes like ICT classrooms and laboratory facilities. The Classrooms are spacious, well-built and fully facilitated. The college has three smart classrooms. Facilities for co-curricular and extra-curricular activities are available and often maintained in such a way that they are freely accessible to all the students.

The facilities of college include adequate number of classrooms, a library, auditorium, a seminar hall, laboratories, a computer lab, play grounds, etc. college auditorium can accommodate a good number of students and staff for academic and cultural events.

The library of the college has a huge collection of books, which includes the reference, journals, and NLIST databases. The standard infrastructure includes wooden tables and chairs. A Library Advisory Committee which comprises of teachers and students is constituted to give needed guidance and suggestions. The library provides its services to support research and conduct awareness programmes for access to digital information. Library is partially automated with the Grandha software.

Apart from this all the departments, library, IQAC office and the College of Engineering have computing facilities. All departments of the college have Wi-Fi internet. The sufficient number of classrooms, seminar halls, library amenities etc. is being effectively utilized in the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.nsscnilamel.org/gallery

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1094

File Description	Docu
Upload self attested letter with the list of students sanctioned scholarship	V
Upload any additional information	U
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	V

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution government agencies during the year

00

File Description	Docu
Upload any additional information	
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Data Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.nsscnilamel.org
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Docu
Any additional information	
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee
Upload any additional information
Details of student grievances including sexual harassment and ragging cases

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Upload
Upload any additional information	No File Upload
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

131

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Upload
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examination) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Upload
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	No File Upload
Any additional information	No File Upload

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular activities (student council/ students representation on various bodies as per established norms)

College Student’s Council/Union is an obligatory element that ensures active body participation in the welfare of the institution and students. NSS College Nilamel has always had a proactive Student’s Council with the best of students in the college. a student body-the College Union, which is elected to office academic year by the students themselves following the Presidential system of election, under the close monitoring of the staff.as per the guidelines set by the University of Kerala. The Student Council is primarily a student body comprising student representatives. Two students from each class are first nominated to Electoral College.Among them, a Chairperson, Vice Chairperson, General Secretary, Club Secretary, Magazine Editor, Two University Union Councillors, I DC representative, II DC representative, III DC representative and Sports Secretary are elected.

The two University Union Councilors represent the college at the University level. The term of the office of the elected members shall begin in effect from the date of nomination and shall extend up to the last day of the year, unless they in the meantime, incur any of the disqualification specified in the University Act.All the students registered for UG and PG courses in the college cast their vote to elect the student representatives. The Student Council has a role in maintaining a healthy and peaceful atmosphere in the campus for its functioning .The problems of the students in the campus are being addressed by the student council. They organize a series of student-oriented activities and coordinate all the activities of the college upholding its tradition and ethics. All activities of the students union are guided by a staff advisor. Inauguration of College Arts Club, Fresher’s Day, Annual Arts Festival and Sports Meets are planned and organized by the Council.Annual College Day programmes are also coordinated and conducted by them and so are numerous programmes including poster exhibition shows, film festivals, awareness drives, blood donation campaigns, food festivals etc. Social and charity works are also facilitated by the council and the college actively associates with the socially welfare activities of the NSS and NCC.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description
Report of the event
Upload any additional information
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Not Applicable

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution is a pedestal of learning endeavours to spread the light of knowledge and life skills among the students to ensure an all-inclusive and sustainable development. The college is committed to address the needs of the society in general and the students in particular and fervently desires to protect the distinctive culture and tradition of the local milieu. Along with the changing educational scenario, a master plan to fulfill its vision and mission is developed. The institution envisages in disseminating knowledge to the heterogeneous student community with the values of civility, equity and excellence, transcending the barriers of segregation. It strives to provide a scaffold where the learners are equipped with various epistemological dimensions and are ingrained with the values of life, diligence and skill.

The institution has constituted various committees and governing bodies for academic and administrative purposes. The management, Head of the institution and various other committees work in tandem to chalk out various strategies for attaining excellence in all aspects of governance. The various activities of the College are aimed at stimulating the discursive, creative and aesthetic potential of the students by inculcating a sense of integrity, social commitment and responsibility. They are motivated to become self-reliant and equipped to face life situations. The significant contribution of the teaching and non-teaching staff in this regard is commendable. The management and the various institutional bodies usher in novel and significant methods to ensure systematic and effective governance. Academic and administrative processes are always improvised to suit the evolving nature of the contemporary educational scenario. This is accomplished through the collective effort of the various agencies operating within the system. The institution as a whole aims at creating a broader and progressive outlook in education, health and environment; beyond the barriers of religion, culture, caste, compartmentalized sections of the society and the nation at large.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management. The promotes the culture of participative management by including the ideas of students. Ideas pertaining to academic goals, organizational progression and campus life are collected from all stakeholders to promote efficient functioning of the College. Students and teachers are allowed to express their suggestions to improve the quality of the institution. All decisions of the institution are governed by the management.

Participative Management is practised at the management, institutional and departmental levels. The practice of decentralization is seen in the extensive delegation of authority to the Heads of the various Departments in the college. At the college level, the Principal ensured the involvement of the HODs and staff members while constituting different committees for IQAC to formulate the policies and a programme that has to be implemented. The Department Heads are responsible for the day-to-day administration of the department and report to the Principal. The Coordinators of the committees come out with ideas and suggestions for the development of the college and the same is submitted to the Principal.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Students and teachers are provided with Wi-Fi facilities for academic purposes.
- Library has INFLIBNET facility has number of e journals and books are made available for students and faculties
- Various search engines like Google search, G Scholar etc are used for research.
- Science departments make use of the advantages of virtual labs for collaborative learning
- Many faculty members have created online digital repositories on platforms like You Tube.
- Various Apps such as Kahoot, Socrative are used to conduct quizzes.
- Advancement in administration through the purchase and usage of office automation software.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1JkPfvOF1bbpQEw4cv4AGb0TtpJtzvusp/sharing
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is controlled by the Governing Body comprising of the University

Kerala, Higher Education Department Govt. of Kerala, Directorate of Collegia Education, Management and Institution Head. Manager looks after the total fu of the college. The decisions of the management are forwarded to the Princip implementation. The key components of organizational structure of the colleg Principal, Head of the Departments, Teaching staff, Non-teaching staff and d cells/Departments. Faculty members are entrusted with specific roles and responsibilities, like Head of the Department, Class Tutors, Advisors and Co ordinators of events. There is an effective internal coordinating and monitor mechanism in the college. IQAC, Staff Council, UGC committee, Academic Commi Research Committee are entrusted to coordinate and monitor the institutional activities under their purview. As per the University/ government guidelines ragging Cell etc. is also in place for the institution. There are various co with well-defined functions that give academic and administrative leadership institution. These committees and clubs in the college jointly undertake the improving quality and employability of students function for the efficient m and welfare of students. The non-teaching staff comprises of the office sta the head Accountant, UD clerks, LD clerks, attenders and peons. The libraria an integral part of the organization. Recruitment process is carried out acc the norms of the University, a body comprising of university representative, management representative, external subject experts decides the worthiness o candidates by his/her performance in the interview according to the paramete specified by University.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	https://drive.google.com/file/d/10EWn-0tSO4SEZikinWlUZbAycIUJzQ/view
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documen
ERP (Enterprise Resource Planning)Document	Vie
Screen shots of user inter faces	Vie
Any additional information	No Up
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	Vie

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution recognizes employees as the most valuable resource and has e welfare measures which enables them to develop and optimize their full poten

Teaching staff and Non teaching Staff

- Employee Provident Fund
- State Life Insurance
- Casual leave

- Earned Leave
- Maternity Leave/ Paternity Leave
- Pension schemes
- Festival allowance
- Festival advance
- College canteen
- Duty Leave
- Medical reimbursement
- Group insurance Scheme
- A fitness center is functioning in the college.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	
Reports of Academic Staff College or similar centers	
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDFP)

year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

42

File Description	Documents
IQAC report summary	View
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- In order to evaluate the quality of the teaching staff, the students are given a feedback form by the IQAC .
- Every teacher has to furnish the self-appraisal form (Academic Performance Indicator) which provides annual performance of teachers. The major components of self-appraisal are general information, academic performance indicators, curricular, extension, professional development related activities, contribution to research and academic proficiency.
- In order to make the administrative staff competent and responsible, the management has introduced an assessment mechanism.
- The annual reports prepared by the Heads of the Departments contain all activities organized in the department including invited lectures, seminars, as well as the major achievements of the students and the faculty members.
- The completion of the syllabus by the teachers prior to the internal examination is ensured by the principal through the academic monitoring cell
- The governing body has a subcommittee for academic affairs, which reviews academic activities in the campus, every year.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our College has a transparent, well planned financial management system and conducts internal and external audits of the college books of accounts for the respective financial year. Internal audit is done by qualified chartered accountant.

External Audit is done by the Directorate of Collegiate Education. At the time of annual audits, the audit team verifies all the documents related to the various funds received and utilised by the College. Objections and questions of any kind arising from the audit are promptly addressed by presenting relevant documents to the auditors. The final accounts are promptly settled. Every effort is put in to maintain transparency.

in the financial records, and also to record corresponding documents of ever financial transaction.

The Accountant General, Kerala also conducts their periodic verification of accounts sanctioned by the Government. Their suggestions and directions are incorporated in the further utilization of the funds.

All the funds sanctioned by the Management is also audited internally and ex

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View F

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during tl covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during th in Lakhs)

1707704

File Description	Doc
Annual statements of accounts	y
Any additional information	1
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	y

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Diversify and strengthen the financial resource base with a view to support institution in attaining its goals, strategic plans and steady growth.

2. Study, identify and prioritise different sources of financial assistance Centre, state government and authorised agencies by analysing the structure eligibility conditions of the schemes for assistance to colleges.

3. Take steps for the timely submission of application/proposal for grants from the government/UGC and other departmental agencies for financing infras and physical facilities, promotion of research and academic programmes.

4. Undertake study for identifying different non-government sources and tap sources for enhanced supply of funds to meet its varied needs.

5. Ensure optimum utilisation of the resources available to the institution maintain transparency and accountability in the utilisation of funds.

6. Encourage faculty by providing necessary input to find innovative strateg identifying and attracting funded projects, including seminar, workshop and programmes.

7. Encourage sponsorship and contributions from philanthropists and well-wi

8. Undertake steps to generate funds through association with industry and r establishments through exchange of resources and expertise.

9. Support to faculty for availing assistance for national/international res projects through which the infrastructure facilities shall be enhanced.

10. Promote synergistic interaction with local self- government institutions peoples representatives in the government so as to achieve the educational g the college.

11. Strengthen the activities of the PTA and Retired Teachers Association t encourage increased contribution to suit the needs of the college.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Upload

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the qu assurance strategies and processes

- Feedback Mechanism** :The IQAC at our college has implemented a feedback s students based on institutional parameters such as infrastructure and fa curriculum delivery and pedagogy, discipline and environment, staff and club and cocurricular activities, and so on. Feedback system is very imp the progress of the institution as it allows for self-reflexivity and re feedback submitted online are analysed, and measures are taken for refor redressal. They function as the stimulant for upgradation of teaching-le processes, developments in infrastructure and facilities, skill-enhancem professional development of the staff, capacity building and enrichment students.
- Academic and Administrative Audit (AAA) :**

Main purpose of AAA, initiated by IQAC is the effective implemen teaching learning processes and proper documentation of all academic and administrative matters of each department. The internal academic audit is d academic cell members in each year for the quality assurance of teaching lea processes. The peer review-based audit evaluates the accomplishment of all in teaching -learning process.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Upload

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improv various activities

Two institutional reviews and implementation of teaching learning reforms fa by the IQAC are:

- Academic Review
- Organising seminars and workshops for students

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Upload

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
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File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1k_auDjlvzNGv7DXKJO_SeHtV_t4I_0usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A safe and secure academic environment is ensured within the campus and guar protection to the students and staff through various gender justice forums.

- To generate safe environment for students and staff, the college has org relevant classes creating awareness among youth about narcotic offences by the state police department.
- The college has Student's Grievance and Redressal Cell, Anti-Ragging cel harassment Cell and Women Cell which deals with complaints of the studen take abrupt and rigorous actions.
- The Counselling and Guidance cell facilitates professional assistance to participate effectively in the issues pertaining to the students.
- The Women Study Unit of the College ensures the conduct of programmes on sensitisation, mental and health issues. Institution, in association wi Study Unit initiates programmes invited talks on sexual harassment and w empowerment,campaigns and pledge against dowry,poster exhibition on gend equality,quiz and essay writing competition etc
- Common facilities accessible for all the faculty and students, like brow centre, library and canteen efficiently function in the campus.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1brDjif6tC2AY_v0RNDKjuRJDFDLn_0usp=sharing&ouid=108662401562253610378&rtpof=true&sd=tru

Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1vs0DdIcd9Wpz0Ze7LfwEHXECx-61usp=sharing&ouid=108662401562253610378&rtpof=true&sd=true
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7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradation of waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution together with Environmental Club, NCC, and NSS etc. give impetus to proper disposal of waste material in the campus persisting on the three "R" sustainability: Reduce, Reuse and Recycle.

- Separate colour coded bins for collection and segregation of different types of wastes, prevents intermixing of wastes.
- The habit of collecting and handing over the plastic wastes from the campus to the Panchayath by the "Haritha Karma Sena" are being successfully practiced.
- Effort is made to reduce solid wastes in laboratories.
- Solid chemical wastes are reduced by implementing semi-micro methods of analysis during practical sessions.
- Incinerators are installed in the ladies' rest room which provide sanitary disposal of waste.
- Chemical liquid waste generated in the lab is collected in separate underground pits which are located aloof from the water bodies.
- The effluent pits connected with toilets are located away from the water bodies.
- Biological wastes collected in containers are autoclaved, poured down the drain (sanitary sewer), under running water or to sanitary incinerator.
- Electric Needle Burner and Syringe Destroyer are used for safe disposal of used syringes.
- Electrical and electronic items are put to periodic checking which ensures proper functioning.

File Description	D
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Relevant documents like agreements / MoUs with Government and other approved agencies	
Geo tagged photographs of the facilities	

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit
4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry

B. Any 3 of the above

and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	
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File Description	Documents
Geo tagged photographs / videos of the facilities	View
Policy documents and information brochures on the support to be provided	View
Details of the Software procured for providing the assistance	View
Any other relevant information	No File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within and outside the campus)

The college takes extensive and diversified efforts to enable the students to be inclusive, tolerant and socially responsible.

- Celebrates regional festivals with certain cultural programmes to sustain the symbols of cultural artifacts and preserve the unique tradition of unity
- World environment day celebration by planting saplings of various types by the Department of Forest, Govt. of Kerala in houses located in the College and delivering the message that "together we can save nature by planting trees".
- The institution offers graduation, post-graduation and research in regional language Malayalam and produces enough number of research papers and books and encourages conduct of international seminar, book fair, folklore activities
- The college follows Gender Equity Policy and believes in enforcing the policy of envisaging equality between women and men.
- In the case of Divyangjans, the College as a responsible social institution takes resolute steps for their welfare and creates awareness among the students and empathetically join hands to eradicate their physical and economic problems
- During COVID 19 pandemic, departments took effort to prepare and distribute sanitizer to nearby schools and within the campus as part of ensuring the safety protocol in University examination.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View
Any other relevant information	1

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values and responsibilities of citizens

- The college furnishes the procedure about the scholarships to the students belonging to the economic backward community.
- Institution ensures the participation of faculties in duties assigned by Election Commission, State Entrance Commission and Kerala Public Service Commission.
- NSS and NCC units in the college perform the various activities to enhance the responsibilities as a citizen in community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.nsscnilamel.org

Any other relevant information	NA
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description
Code of ethics policy document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and
• Celebrations of World Environment day, International Ozone day, World water day, Energy Conservation day, Dr. Salim Ali Day, World Mental Health day Mosquito Day, World AIDS Day, National Deworming day, World Wildlife week conducting various programmes help to give an awareness about the importance of sustainable environment through online mode due to Covid pandemic • Space week, National Science Day and Pie Day celebrations are conducted to initiate motivation in scientific research and generate affinity of science among the interdepartmental students and the students from nearby schools. • To improve the leadership qualities and simplicity in life among the students, we celebrate "Mannam Jayanthi" on January 2, the birthday of Bharath Kesari Padmanabhan, who was a great leader, educationist, futurist and mentor and also all the founding father of the institution. • Celebrations of National festivals like Onam, Christmas, Holi help the students to understand and appreciate the traditional and cultural values and accommodate themselves to the comprehensive environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View
Geo tagged photographs of some of the events	View
Any other relevant information	No File

7.2 - Best Practices
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format per Manual.
Best Practice 1
'SevaDhara'

"Sevadharma" is an ambitious welfare project implemented by NSS College Nilam leading step towards social responsibility and accountability. Driven by the 'Interdependence is the essence of humanity', the project was introduced in 2017 with the fundamental belief that social support activities embodied the eliminate and tackle several problems faced by humanity.

Objectives of the Practice

- The project operates as a social service activity benefiting the community aims to strengthen the relationship between the campus community and the
- To contribute towards charity and service.

The Context

It is necessary to support the students and the society as the college is in a rural area and far from about 45 km from the city. College offers programmes inculcate the compassion and consideration to physically, economically weaker community. It is our mission to generate a socially committed society having responsibilities and ethics.

The Practice

1. CARE

- CARE is a charity organization set up by the faculty at NSS College to lend a helping hand to the students from socially and economically underprivileged families and help their ailing parents.
- The stakeholder for every month is chosen from the received applications through a diligent process of screening and scrutiny to ensure transparency.

2. VIMUKTHISENA

- A six-member committee headed by the college Principal supervises the work of the Vimukthi Sena. Apart from the service rendered by the committee members, representatives from the Students' Union and PTA secretary are also part of the working committee.
- To organize anti-drug campaigns, awareness rallies and rides against drugs inside and outside the campus to spread the message to the society.
-

3. Blood Donation Forum - The gift of blood is a gift of Life

- The forum coordinates with the nearby hospitals, blood banks and other organizations engaged in blood donation and organizes blood group determination campaigns at regular intervals across the year.
- Ensuring the contribution and participation of students belonging to rare blood groups in donating their blood.

1. Disaster Management

- The Disaster Management Team at NSS College, Nilamel was set up to ensure the participation of the student community in the rescue operations and to respond at the unlikely event of an accident or natural disaster.
- Training programmes on disaster preparedness as well as management is provided to students by the district administration authorities.

Evidence of Success

- Identified students with ailing parents and provided financial assistance to students hailing from economically and socially underprivileged backgrounds.

support their academic expenses and medical care.

- Extended financial assistance to students affected by unfortunate incidents, accidents, accident of a parent, loss of parent(s), natural disasters etc
- Helped the students, parents and their relatives by arranging blood donors to reach hospitals in case of emergency.

Problems encountered and resources required

- Due to the busy curriculum and scheduled examinations the involvement of and faculties is limited.
- Multiple deserving applications in a single month for CARE, the latter application is carried over to the next month.

Best Practice 2

'Njanahastham'

The College with the virtuous aim of sharing its diverse valuable knowledge with the public along with the students has initiated the process of Njanahastham. The primary objective of the initiative is to strengthen the bond between public and knowledge in addition to exchange of avant-garde ideas and above all an effective dissemination of ingenious knowledge.

Objectives of the Practice

- To co-operate with the nearby schools for developing innovative strategies for academic and co-academic activities
- To mediate and corroborate the services and resources of NSS and NCC reach the public for their optimum utilization.

The Context

- To give science motivational talks and classes to the nearby schools located in the rural area from U.P. level to Higher secondary level.
- To conduct academic oriented awareness classes benefitted to the general public
- Co-operate with the libraries nearby and other such knowledge hubs to augment scholarly knowledge.

The Practice

A committee comprising ten members under the chairmanship of the Principal is entrusted with the responsibility of the governance of the programme. The committee comprises of a general coordinator among the teachers along with the President, NCC and NSS programme officers, college union chairman, two student representatives out of which one should be female.

Evidence of success

- Got appreciation from nearby schools which are benefitted by the program
- Retaining healthy relation among nearby schools and community.
- The students from outside show more enthusiasm to visit the labs regularly

Problems Encountered and Resources

- Due to the busy curriculum and scheduled examinations the involvement of and faculty members is limited.
- Difficulty to take some huge equipments outside the campus.

File Description	Documents

Best practices in the Institutional website	https://drive.google.com/file/d/1zzoONU06m_eqjOBueswvj6/view?usp=sharing
Any other relevant information	<u>NA</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust with

Our vision has a spotlight to build up the fellow citizens having responsibilities ethically correct and commitments towards society. The college has its own mission commencing on the extension activities to understand the importance of social commitment by focusing our vision. So the students in the college become socially responsible individual through the activities enriched with the social awareness activities were found to be beneficial to the community and help to enhance relationship to the community and the students.

Initiatives have been taken by the institution to inculcate environment friendly attitude among students as well as to induct them with an inspiration towards an environment sustainable world. Institutions add to assist financially the needy and the deserving Society. Through the activities college uphold commitment among the students to needy people and their basis of living. As a result of these initiatives, students in the college become responsive on social reforms.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Organize awareness sessions on COVID protocol in college campus and Post COVID complications
- Reinforcing various clubs such as Anti-drug, Gender sensitivity
- Providing hands-on training regarding disaster management and setting up volunteer team
- Infrastructure development including new building block, heritage museum
- Taking step for implementing new courses and certificate courses as well
- Upgrading and providing more library facility for research students
- conducting Energy and Green audit on regular basis
- Strengthening automation in office as well as library
- inculcate more start-up programmes, career placement and producing more research