

**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

**Annual Quality Assurance Report (AQAR)
(2017 – 2018)**

NSS COLLEGE, NILAMEL

Kollam



Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2017 – 2018

I. Details of the Institution

1.1 Name of the Institution

N.S.S.COLLEGE, NILAMEL

1.2 Address Line 1

N.S.S.COLLEGE, NILAMEL

Address Line 2

KOLLAM, KERALA

City/Town

NILAMEL

State

KERALA

Pin Code

691535

Institution e-mail address

nsscnilamel@yahoo.co.in

Contact Nos.

04742433346

Name of the Head of the Institution:

Dr.Madhusudanan Pillai K R

Tel. No. with STD Code:

04742433346

Mobile:

9544401264

Name of the IQAC Co-ordinator:

Dr Beena S

Mobile:

9447075484

IQAC e-mail address:

nsscniqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KLCOGN18828

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.nsscnilamel.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.72	05/05/2014	04/05/2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

02/06/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR : 21/12/2018

ii. AQAR : 21/12/2018

iii.AQAR : 25/12/2018

iv.AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University ☐ State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Kerala

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (Specify)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

Faculty

3

Non-Teaching Staff Students

1

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

NA

✓

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Interaction with Director, IQAC, University of Kerala

2.14 Significant Activities and contributions made by IQAC

- Directions have been given to various departments for the preparation of departmental academic calendar.
- Directed the departments for the preparation of departmental action plan on the basis of academic plan thus prepared.
- The academic calendar and action plan prepared by each department is reviewed and necessary modifications are effected.
- IQAC has decided to give more importance to the feedback system.
- IQAC has given instructions to the departments for the organisation of several seminars, invited talks and workshops.
- IQAC has given necessary instructions to the departments for the celebration of important days.
- Directions are given to teachers to attend orientation programmes and refresher courses.
- Directions are given to departments to introduce value add on courses.
- IQAC in association with the PTA has taken steps to improve the facilities of the class room.
- Directions are given to the Purchase Committee to submit a proposal for the purchase of books and journals for the library.
- Directions are given to the Purchase Committee and Physical Education Department to purchase necessary sports equipments.
- Given directions to the research committee to publish a research journal.
- Necessary instructions are given to the departments for the improvement of academic results.
- IQAC in association with the PTA has taken steps to install CCTV in the college library.
- IQAC conducted a Nobel laureates' profile presentation by the students at college level.
- Submitted a proposal to install vending machine in the ladies rest room.
- Submitted a proposal to install a water purifier in the college premise.
- Made significant contribution for improving teaching, learning and research.
- IQAC in association with the PTA has decided to organise Merit Day function in the College and give awards to outstanding students for their achievements in learning, sports and arts.

2.15 Plan of Action by IQAC/Outcome

PLAN	ACHEIVEMENTS
To prepare a college academic calendar on the basis of the academic calendar issued by the university and to instruct the head of the departments to run the curriculum in accordance to the college calendar to ensure uniformity and discipline.	IQAC in consultation with the college council and academic committee prepared College academic calendar and intimated its schedule to all stake holders. They were made to follow the stipulations made in the college calendar strictly. The departments, in compliance, have run the curricular and co-curricular activities for the academic year 2017-18, fulfilling the objectives of the IQAC.
To make the college a venue for conducting the accounting talent search examination conducted by Indian Accounting Association (IAA) so as to extend the benefits of the same not only to the students of the institution but also to the students of institutions nearby.	IQAC with the help of PG Department of Commerce has submitted a proposal to IAA and as fruitful outcome of the effort, the college was selected as one of the three centres of IAA in the state for conducting its extension activities. As a result IAA has conducted an orientation to students and the talent search exam.
To create awareness of folk literature and tradition among students, a plan was made to form a folklore club under the auspices of the Malayalam and History departments in association with the state folklore academy.	IQAC with the assistance of the Malayalam and History departments of the college has submitted a proposal for the affiliation of the to folklore club to the folklore academy of Kerala and the same was awarded for a term of three years. The inauguration of the folklore club was held on 23/10/2017. It was marked by events like food fest of traditional recipes, exhibition of antique objects and staging of folk songs.
To create awareness and enthusiasm among the students regarding the parliamentary democratic system in India, IQAC motivated the Department of Politics to organize a seminar on the democratic frame work of India.	In association with the Dept of Parliamentary Affairs, Govt. of Kerala, the Politics Department and IQAC organized a one day national seminar on “Democracy and Good Governance”. The event was marked by the interaction of students with members of the local bodies and the MLA of the local constituency.
To inculcate healthy agricultural practices in students, a plan was made to use a part of the campus to prepare a model organic farm, seeking financial assistance from Environment and Climate Change	Under the auspices of the Department of Botany and the Environment and Climate Change Department of Government of Kerala, the college has prepared a tract of land for organic farming, giving hands – on

Department of Kerala. Technical Assistance to be sought from the Agricultural Department for the same.	experience to the students. The inauguration was conducted on 4/10/2017. Technical support for the same has been provided by the Agricultural Department.
To monitor timely organization of seminars /workshop/invited talks.	IQAC monitored and provided support for the organization of various state/national level seminar/workshops by various departments.
To conduct extension activities.	IQAC made several initiatives to coordinate various extension activities to extend the service of the institution towards the society.
To install CC TV Cameras in the library to ensure transparency of conduct among users.	Installed four CC TV Cameras in the library.
To conduct a program in association with a nationalized /scheduled bank to introduce students to net banking and e transactions.	Department of Commerce conducted a one day orientation program with the help of South Indian Bank to familiarize the students with net banking and e transactions.
Publication of manuscript magazines and monthly newsletters.	Students of various departments prepared and published manuscript magazines and monthly newsletters.
To assist the slow learners to improve their performance.	As per the directions of IQAC, each department conducted remedial coaching for improving the performance of slow learners.
To conduct an induction programme for the first year students.	IQAC conducted “Know Your College” programme for the freshers in the campus to introduce them to the curricular and co-curricular aspects of the First Degree Programme.
To conduct an awareness programme for the fifth semester UG students regarding their Open Course.	IQAC took initiatives and conducted an awareness programme on the Open Course, thereby helping students to prefer courses according to their need and interest.
Conduct certificate courses.	The department of Chemistry and Bio-chemistry jointly conducted a certificate course on “Laboratory Safety”.

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

- The departmental representative is in charge of preparing reports on a regular basis regarding their activity in order to facilitate data to the IQAC.
- The IQAC collected departmental documents and prepares AQAR for the relevant year.
- The AQAR is submitted to the Principal and College Council for discussion.
- The AQAR for the relevant period is submitted to the management for verification and approval.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	NIL	-	-
PG	2	NIL	-	-
UG	11	NIL	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma				
Certificate				
Others				
Total	14			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college offers 11 core courses, having duration of six semesters, twelve open courses and eleven elective courses in each programme at undergraduate level under the Choice Based Credit and Semester System offered by the University and two courses at postgraduate level under the Semester system. Also, the college has one Doctoral programme in Malayalam.

The structure of a first degree programme include 1) Language Courses 2) Foundation Courses 3) Core Courses in the Major subjects related to Degree Programme 4) Complementary Courses on allied subjects 5) Open/Elective Courses and 6) Project. The college provides sufficient guidance and support and optimum academic flexibility for its students to enrich their skills based on their aptitude. A student is free to take any core subject and associated combination of

Complementary Courses offered by the College on the basis of the eligibility criteria at the time of admission. A student is also free to select any Elective Course offered by the parent department during the 6th semester and any open course offered by other departments of the college during 5th semester. In order to provide more exposure and enrich the social commitment of students, club activities are incorporated in the 3rd and 4th semester of the UG programme. This is mandatory for all students for the successful completion of the programme.

The College Level Monitoring Committee for CBCSS programmes provides necessary information and directions to students regarding the provisions for core courses, elective courses, open courses and extension activities in an academic session. Further, the department level monitoring committee ensures that students get proper guidance from the faculty advisor regarding the suitability and usefulness of such Courses to increase the academic potential and opportunity/eligibility for higher studies.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, University of Kerala has revised the syllabus for undergraduate programme such as B.A. Political Science and for B.Sc. Zoology, practical papers of 4th Semester was shifted to 5th semester.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	44	7	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

33

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	6						3		9

2.4 No. of Guest and Visiting faculty and Temporary faculty

9

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	22	14
Presented	8	32	18
Resource Persons			13

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled learning and peer group teaching.
- Computer assisted visual teaching.
- Staging performances and dramatic presentations.
- Field and industrial visit to develop technical knowledge.
- Conduct of reach out programmes for students of nearby schools.
- Quiz competition.
- Interactive learning through group discussion.
- Role play

- Classes outside the class room simulating the Gurukula system.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book and oral Examinations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

7

6

4

2.10 Average percentage of attendance of students

86.65

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Mathematics	47	36.17	36.17			72.34
Physics	28	57.17	21.42			78.5
Chemistry	35	48.28	34.48			82.86
Bio Chemistry	18	50	16.67			66.67
Botany	28	42.85	25			67.85
Zoology	25	44	28	16		88
Malayalam	60	10	46.67			6.67
English	32	46.8	30.1			76.9
History	48	2.08	45.83	2.09		50
Economics	54	5.55	48.15			53.7
Commerce	65	1.54	27.69	53.85		83.08
M A Malaylam	18		67			67
MCom	18		100			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC monitors and documents all activities in the college including seminar, workshops, invited talks and observation of important days.
- Provides value based talks from resource persons to enhance the moral and social commitments of students.
- Distributes teachers' diary to all faculty members and insists on day to day maintenance of the same.
- Issues feedback forms to students to obtain their response regarding the performance of teachers
- Conducts career development programmes.
- IQAC takes initiatives for ICT enabled peer to peer teaching.
- Provides awareness and motivation for students to use e-learning platforms provided by the College library.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	
HRD programmes	1
Orientation programmes	5
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others (Short term)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	13	-	4
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC in association with the research committee co-ordinates and promotes research activities in the institution.
- IQAC and research committee take initiatives for encouraging faculty members to publish their works in various journals with ISSN and directes them to participate in various national and international seminars.
- The teachers are given directions to apply for major and minor research projects from various funding agencies – on time.
- The students of the UG and PG departments are given awareness programmes on research methodology.
- IQAC has taken initiatives for the publication of in-house journal ENQUEST.
- Conducted brainstorming sessions for final year UG and PG students as part of their research programme.
- Conducted presentation on Nobel laureates for creating awareness on contemporary research and advanced learning.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		10.396		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1		
Outlay in Rs. Lakhs	2.05	0.55		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	14	1
Non-Peer Review Journals		2	
e-Journals			
Conference proceedings	2	1	

3.5 Details on Impact factor of publications:

Range Average ☒ h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations : NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	55,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number		2	11		13
Sponsoring agencies		IPA, Govt of Kerala & IAA, Kerala	KSCSTE, EMC		PTA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **3.918**

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year: NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year : NA

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of awards won in NSS: NIL

University level State level
National level International level

3.24 No. of awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Seven days camp arranged by NSS in Madavoor.
- Rallies were organized by NCC on awareness of traffic rules.
- NSS collected lunch packets from students and distributed them to poor patients in hospital.
- PG department of Commerce organised an awareness programme (as part of the implementation of GST) for small and medium scale businessmen from the Nilamel Panchayath.

- PG department of Commerce organised classes on “Legal Literacy and Women Empowerment” for members of Kudumbasree from the Nilamel Panchayath.
- The departments of History and Malayalam, in association with the folklore academy, Govt of Kerala has organised an Archaeological exhibition and folk song performance for the benefit of students and local community.
- “Urjakiran”, an energy conservation campaign of the campus conducted energy conservation rally for local community and an awareness programme for the benefit of kudumbasree members.
- The NSS unit of the college in collaboration with Kerala Police conducted a programme titled “Punya Poonkavanam” for pilgrims to Sabarimala to create awareness on keeping the premises of the forest and temple clean by avoiding the use of non-biodegradable wastes.
- The NCC and NSS Units of the college conducted awareness rally to promote anti-liquor and anti-drugs attitude among public.
- The Department of Bio Chemistry screened a short film titled “Suchitvam”(Cleanliness) for students of Chadayamangalam UP School.
- The Department of Botany facilitated an interaction for kudumbasree members with Agricultural Officer from Chadayamangalam Block to share their experience and receive expert guidance.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres	NIL	-	25 acres
Class rooms	37	NIL	-	37
Laboratories	5	NIL	-	5
Seminar Halls	2	NIL	-	2
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library :

- The office administration was partially computerised.
- The administrative office has three computers interconnected with VPN and Broad Band facility.
- Transfer certificates of students are issued online.
- Salary bills and pay particulars are generated through SPARK system as part of e-governance.
- University examination procedures such as exam registration and submission of continuous evaluation are done online.
- The admission procedures are done online.
- The library is partially automated through computer network and GRANDHA SOFT software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38414		312	92,340.00		
Reference Books	376		8	9,863.00		
e-Books						
Journals	21	20,600	1	750.00	22	21,350.00
e-Journals						
Digital Database	1	5,750			1	5,750
CD & Video						
Others (specify)						
Total	38812		321	1,02,953.00		

4.4 Technology up gradation (overall)

	Total Computer s	Computer Labs	Internet	Browsin g Centres	Compute r Centres	Offic e	Depart - ments	Othe rs
Existing	54	25				6	23	
Added	-	-				-	-	
Total	54	25				6	23	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All the departments of the college have computers with internet facility. The centralized computer lab of the college provides access to students for web browsing and collection of e-learning materials. Apart from the centralized computer lab, the Department of Physics has its own computer lab with internet facility. Teachers of the college also make advanced use of ICT as part of the teaching learning process. Training is given to students with the help of the college librarian with regard to the use of e-databases like INFLIBNET for project work, research and collection of e-learning materials for their course curriculum. As part of the syllabus, the Department of Mathematics provides training to their final year students in LaTeX, a research based type-setting software application.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.296
ii) Campus Infrastructure and facilities	1.79096
iii) Equipments	0.1378
iv) Others	-
Total :	2.22476

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A Coordinator was appointed at the beginning of the year 2017 – 18 to conduct two day awareness programme to newly admitted first year students under the banner “Know Your College”. In this Programme, the Coordinators of various support services such as NSS, NCC, ASAP, Women’s Study Unit, PTA, Library, CBCSS, Examination, CLMC, Anti ragging Cell, Student’s Grievances and Redressal Cell, etc interacted with first year students to create an awareness about the different curricular and co-curricular aspects of the college. Apart from these, College calendar is issued to all the students in every academic year to convey information about the functioning and services rendered by the College.

5.2 Efforts made by the institution for tracking the progression

- Regular conduct of PTA meeting.
- Regular conduct of Tutorial meeting.
- Regular record maintenance of the students.
- Collection and analysis of feedback from students.
- Conducting Remedial coaching regularly.
- Conduct of invited lectures, seminars and workshops to provide more exposure.
- Inculcating spirit of research and academic advancements.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1412	85	10	-

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
380	25.3

Men

No	%
1122	74.7

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
784	255	14	400	5	1458	789	258	17	431	7	1502

Demand ratio Dropout : 0.33 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Department of Commerce and Malayalam provide NET coaching classes to their students.
- Department of History and Commerce conducted Career Guidance Programmes for UG and PG students.
- Members from Civil Service Academy, Govt of Kerala conducted Civil Service orientation classes for final year UG and PG students.

No. of students beneficiaries

930

5.5 No. of students qualified in these examinations

NET	4	SET/SLET	7	GATE		CAT	
IAS/IPS etc		State PSC	2	UPSC		Others	2

5.6 Details of student counselling and career guidance

- Regular conduct of tutorial meetings to track and address issues expressed by the students.
- The various department of the College conduct several career guidance and counselling programmes for their students.
- Interaction of students with Entrepreneurs on GST implementation.
- Conducted a one day seminar on “State Initiatives on Entrepreneurship Development”.
- An invited talk on “Mental Health” was conducted by Department of Zoology by inviting Dr Mridula Nair, Principal, AKMAS College, Kollam.

No. of students benefitted

330

5.7 Details of campus placement : NIL

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- Conducted an awareness programme on women empowerment under the auspices of the Women Study Unit.
- Exhibition of films as part of college film fest to create gender awareness.
- Two classes on “Legal Literacy and Women Empowerment” were conducted for creating awareness on judicial provisions for the security of women’s rights.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 158

National level 32

International level

No. of students participated in cultural events

State/ University level 60

National level

International level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports : State/ University level 94

National level 4

International level

Cultural: State/ University level 2

National level

International level

5.10 Scholarships and Financial Support

Sl. No	Scholarship	Number of students	Amount
1	Higher Education	22	2,64,000.00
2	National Scholarship	39	4,30,000.00
3	Suvarna Jubilee	52	5,20,000.00
4	State Merit	8	40,000.00
5	Prof Joseph Mundassery	1	10,000.00
6	C H Muhammed Koya	17	85,000.00
7	Snehapoorvam	29	2,90,000.00
8	University Merit	7	17,500.00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Repaired fans and plug points.
- Maintained black boards and green boards in class rooms.
- Grievance regarding access of sanitary napkins was met by installing a vending machine in the ladies rest room.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : The vision of the college is “quality education through academic excellence, skill development and character formation to produce socially committed citizens”.

Mission: The mission of the college is to provide value oriented and technology based intellectual training, to enable the students to compete in the present-day global scenario and to bring out morally upright and socially committed men and women who could contribute to the development of the nation.

6.2 Does the Institution has a management Information System

Yes. Every department, statutory body, various clubs and cells have a faculty in charge who works closely with the IQAC. Any information of significance is handed over to the faculty in charge through e-mail and they, in turn, deliver such information to the respective beneficiaries. The public addressing system is also used for conveying information to staff and students. The College hand book also plays an important part in the management information system by providing the parents and students an opportunity to contact respective members of the faculty and management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is affiliated to the University of Kerala and follows the syllabus and curriculum framed by it. So there is limited flexibility regarding the development of programmes. However, suggestions and issues regarding the curriculum and syllabus are informed to the university through the board of studies members of the college.

6.3.2 Teaching and Learning

At the beginning of the academic year, the academic committee of the college prepares the academic calendar in tune with the university calendar. They are also in charge of preparing a master time table for the college. IQAC directs the departments to conduct seminars, invited talks and other activities for providing quality education.

Each department conducts meetings to prepare their own time table and academic calendar, discuss term-wise allocation of syllabus to teachers, and assign assignments and seminars to students. Faculty members prepare the lesson plan and it is periodically

monitored by the HODs to ensure the quality of teaching. To evaluate faculty members with regard to the teaching learning process, feedbacks are collected from students and parents and they are duly assessed and evaluated to take actions, if necessary. ICT tools are extensively used in class rooms, both by the members of the faculty and the students.

Remedial, mentoring and tutorial classes are taken time-bound by each department. Submission of the monthly attendance of students to the Attendance committee is done at the close of every month and necessary actions are taken if any student is noticed to have to a shortage of attendance. A minimum of one PTS meeting is conducted by the departments every semester to discuss the performance of their wards as well as to discuss any matter that requires attention.

Class tests are conducted regularly and centralised internal examinations are conducted every semester, which are followed by the preparation of the continuous evaluation marks, which are published on the notice board prior to being uploaded on the university portal.

College library provides INFLIBNET facility for members of faculty and students which provides access to a large treasure of e-books and journals for academic reference. Books and periodicals are added to the college library every year.

To boost the curricular and co-curricular competence of the students, programmes like Additional Skill Acquisition Programme are conducted in accordance with the guidelines issued by the government of Kerala.

6.3.3 Examination and Evaluation

- An internal examination monitoring committee functions in the college to oversee the conduct of centralised internal examinations in the course of every semester.
- The college level monitoring committee, departmental level monitoring committee and the faculty advisors in charge of the concerned courses are responsible for the continuous evaluation of students. Taking into consideration the regulations put forth by the university in this regard, they prepare the score sheets of students. According to the university mandate, they evaluate students on the basis of their performance in the internal examinations, seminars/assignments and percentage of attendance.
- In addition to the conduct of centralized internal examinations, the departments of the college also conduct class tests on a periodic basis to keep track of the progress of students.
- The end semester examinations are conducted by the University as per the University mandates.

- Teacher evaluation is done at the end of the academic year and this is done by collecting feedbacks from students through a formal feedback mechanism.

6.3.4 Research and Development

The College has a research committee working prudentially to encourage advanced learning and research among the teaching and learning community of the campus. The committee works under the leadership of Dr Lalu S Kurup, Assistant Professor, Department of Malayalam, who functions as its coordinator. The main aim of the committee is to promote the research activities of the college. The committee meets regularly to discuss the research status of the members of the faculty and to adopt necessary measures required to motivate the teaching community towards academic excellence.

The committee keeps track of the important dates for submitting various major and minor projects and encourage them to apply for the same. To inculcate the spirit of research among students, the committee takes initiatives to conduct orientation programmes to assist students in their preparation of academic projects and assignments. The Department of Malayalam and Commerce, being the PG Departments of the college, maintain close association with the research committee, and they jointly organize special sessions for PG students to improve the spirit of research among them. As a noteworthy achievement in this direction, The Department of Malayalam has published a journal “Malayala Sahithi Sahithya Gaveshana Samahitham” with ISSN 978 – 93- 81423 – 20 -2.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- College Library has 38479 books and subscribes 7 newspapers and 20 journals.
- Subscription of digital data base N List.
- Feedback is obtained from students and staff and their suggestions are duly considered to improve library services.

Physical infrastructure / instrumentation

- Departments are frequently contacted to ensure that the computers, its hardware and software components are in perfect working conditions. Necessary maintenances, if any, are done in a time-bound manner.
- Number of Desktop computers – 55, Printers – 13 and projectors – 12.
- Public Address Systems, chairs and White boards.
- Renovation of class rooms are done: infrastructure enhanced with more tube lights and fans. Electrical maintenances are done: issues regarding wiring are rectified.

6.3.6 Human Resource Management

- College Council, committees, various clubs, teaching and non-teaching staff associations working in the college provide moral and material support to all the activities of the college.
- The various clubs functioning in the college provide the teachers a platform to express and improve their leadership qualities.
- The participation of students in various club activities facilitates them with exposure and an opportunity to keep them informed of their social commitments.
- Non teaching staff participate in various aptitude training and skill development programmes for the upgradation of their skills and abilities to equip them for enhanced performance.
- Members of the teaching faculty are encouraged to dedicate valuable time for attending courses/conferences/workshops/training programmes etc. to expand their knowledge and to make respectable contributions to the academic canon.

6.3.7 Faculty and Staff recruitment

- Recruitments of staff are strictly done in compliance with the mandates of the UGC and the government.
- Guest teachers are recruited by the management by conducting interview at the college from the list of qualified candidates. The circulars and rules issued by the government in this regard are also obliged without exception.
- A Computer Assistant is appointed in the college with the assistance of the PTA.
- A staff working on the basis of daily wages is appointed with the financial support of the PTA for the proper upkeep of the college premises.
- A Security staff is recruited with the help of financial assistance from the PTA.

6.3.8 Industry Interaction / Collaboration

The Entrepreneurship Development Club is instrumental in cultivating and developing entrepreneurship skills among the students. The ED club conducted skill enhancement workshops and arranged talks by prominent entrepreneurs for providing a sense of direction and motivation for the students.

6.3.9 Admission of Students

The admission of the students is made by the admission committee from the allotted list of students through centralised online allotment procedure of the University of Kerala. Accordingly, 50% of the seats are filled with students from the general merit, of which one seat goes to PWD category, if any applicants are present. 20% of the seats are reserved for SC/ST category, 20% for Management Quota and 10% for the Community merit quota as per government rules. There is also provision to give admission to students having exceptional sports/games record, which comprises the sports quota.

6.4 Welfare schemes for

Teaching staff	Pension schemes, Provident Fund, Group Insurance Scheme, College canteen, Accidental Benefit Schemes, State Life Insurance, Festival allowance, Festival advance, Leave surrender benefits etc as per the norms of the Govt. of Kerala.
Non teaching	Pension schemes, Provident Fund, Group insurance, College canteen, Accidental Benefit Schemes, Festival allowance, Festival advance, Leave surrender benefits etc as per the norms of the Govt. of Kerala.
Students	Merit Scholarship by Central and State Governments, Prof. Gopakumaran Nair memorial endowment, KPCR fee concessions, Post metric scholarship, scholarship for person with disabilities, Students group insurance scheme, College canteen, Career guidance, Remedial coaching.

6.5 Total corpus fund generated

Rs 23,51,650.00

6.6 Whether annual financial audit has been done

☒

Yes

☐

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	College Council
Administrative	Yes	Dy. D C E audit, Accountant General audit, Management	Yes	College Council

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Conducted department level alumni meeting.

6.12 Activities and support from the Parent – Teacher Association

- The College level PTA meets regularly to discuss and take into consideration the welfare of the students and to monitor the functioning of the college.
- Financial assistance is provided to students to help them participate in various competitions related to the university youth festival and other cultural activities.
- PTA provides financial assistance to Guest lecturers, Security staff, Cleaning staff, and a temporary Computer lab assistant.
- Department level PTA meets at least once in every semester to discuss the performance of students and adopt necessary measures if any regression is observed from the part of a student. Feedback mechanism is maintained and its assessment is taken into account for improving the teaching and evaluation process.
- In association with IQAC, the PTA has constituted endowments and prizes for both UG and PG students who excel in University Examinations and the same are awarded on the MERIT Day.

- In association with IQAC, the PTA has constituted endowments and prizes for students who exhibit talents in sports and other co-curricular activities.

6.13 Development programmes for support staff

- Support staff attended skills enhancement workshops to improve their skill and efficiency.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- IQAC, NSS and NCC monitor jointly to ensure that the students bring lunch in their lunch boxes and avoid the use of non-biodegradable objects like plastic carry bags.
- The Department of Botany took initiatives to implement a Waste Management plan titled “Think Green Campus Model” to help the college and its premises maintain a higher level of environmental performance.
- In order to encourage and assist students in the promotion of conservation, utilization and development of medicinal plants, as part of holistic medicinal practices, the department of Botany planted 15 medicinal saplings in their garden.
- In order to promote an environment friendly farm culture among students, the department of Botany prepared an organic farm and conducted a Harvesting Festival to reap its benefits.
- Campus cleaning programmes are conducted frequently under the auspices of IQAC, NSS and NCC units to make the campus eco-friendly.
- In order to inculcate the principles of Swatch Bharath Mission, NCC units of the college organized “Pledge my support” programme for the students.
- To foster a deep ecological outlook among students, the department of Malayalam organized a programme called “Muthashi Mavine Aadarikal” – honouring the age-old grandmother mango tree in the campus.
- In order to inculcate environmental values among students, the students of the department of Malayalam took initiatives to publish an environment journal called “Oxygen”.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The college has decided to extend its support to different social organizations working in the society and as part of the decision has conducted programmes to support the members of the Kudumbasree unit in Nilamel. One of the first initiatives in this regard was classes on “Legal Literacy and Women Empowerment” organized by the PG Department of Commerce to provide awareness on the legal provisions for the security of women. As part of ‘Urjakiran’, mission for energy conservation, the Department of Zoology organized an awareness programme for the same community.
- The Department of Bio-chemistry inaugurated the functioning of “A Friday Clinic” in the campus to offer blood examinations for random sugar and cholesterol for the staff and students of the institution.
- The college is geographically located in a place where there is severe scarcity of drinking water during the summer. As a noble ambition to help people living in the premises of the college to overcome the situation, the Department of Botany, with the support of IQAC, constructed a rainwater pit in the campus to store runaway water so as to utilize it during the time of need.
- The college has also decided to make use of the service of its human resource potential towards the welfare of primary school students of nearby schools. The faculty from the institution visited Chadayamangalam UP School and offered classes on Personal Hygiene, Food Adulteration and Communicable Diseases. The faculty and students also organised Exhibition on blood cells, quiz programmes and short film screening for the children.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- IQAC has issued instructions to the departments to maintain the college academic calendar and prepare their own academic schedule in compliance with the academic calendar of the college and the same has been monitored.
- IQAC and the PG department of Commerce were successful in making the college a centre for the talent search examination conducted by the Indian Accounting Organization (IIA) and has also conducted a seminar in association with the IIA on GST.
- IQAC in co-ordination with the Departments of Malayalam and History inaugurated a Folklore Club in the campus with the support of the Folklore Academy of Kerala and conducted a food fest of traditional recipes, exhibition of antique objects and staging of folk songs.
- IQAC and the Department of Politics organised a one day national seminar on “Democracy and Good Governance” with the support of Department of Parliamentary Affairs, Govt of Kerala.
- Department of Botany in association with the Environment and Climate Change department of Government of Kerala has prepared a tract of land for organic farming.
- Conducted various state/national level seminars/workshops under the auspices of the various departments in the college.
- Installed CCTV cameras in the college library.
- In association with the South Indian Bank, department of commerce conducted a one day orientation programme for the students on net-banking and e-transactions.
- The students of various departments prepared and published manuscript magazines and monthly newsletters.
- Conducted remedial coaching for improving the performance of slow learners.
- Conducted “Know Your College” programme for the freshers to introduce them to the different curricular and co-curricular aspects of the First Degree Programme and the facilities available in the college.
- Conducted awareness programme for students to familiarize them with the Open Courses offered by the college.

- The department of Chemistry and Bio Chemistry jointly conducted a certificate course on “Laboratory Safety”.
- Conducted various extension activities to render the support of the college towards the benefit of the local community

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **“Nanmakkoru Kaithangu”** – The programme “Nanmakkoru Kaithangu”, a helping hand of generosity, exists in the college as part of its moral and social commitment of the institution. As part of the mission, food packets were collected from the students and staff of the college and offered them to the poor and the helpless, especially the deprived patients in the primary health centre, Nilamel. The service was also extended to the inmates of ‘Ashraya’, a charity organisation in Kottarakara, by donating clothes and a small sum of money. It also provided monetary support to a girl in the locality, suffering from liver dysfunction. During the season of Onam, it donated “Onam Kit”, containing clothes and supplies to poor patients from the palliative care unit in Nilamel. In the same note CARE(Charity, Adopting and Empathy, Responsibility) A charity organisation, which collects donation from the kind and generous faculty of the college on a monthly basis to hand over the sum to those who need financial assistance for treating their ailments. It emerged from the idea: “helping hand towards a stretching hand”.
- **Organic Farming:** The College has experimented with an Organic farm with a view to create awareness among the students about the danger of excessive chemicals and pesticides. Vegetables have been planted in the farm and they are supplied with traditional manures. The programme has been envisaged, prepared and executed with the help of students and faculty members of department of Botany. It could provide them with hands – on experience. We also roped in the members of Kudumbasree and AgriculturalDepartment, Chadayamangalam.

When the Environmental and Climate Change Department of Government of Kerala was informed of this farm, they extended financial help. The students were very enthusiastic about the farm. At the end of the term the college conducted a Harvest Festival and auctioned off the produce to the members of the Kudumbasree unit, Nilamel. Part of the produce was also used at the college canteen to the benefit of students and staff.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- As part of the Swatch Bharat Mission, NSS and NCC volunteers took initiatives for cleaning the premises of the Campus.
- The college celebrated the World Environmental Day on 5th June 2017. As part of the celebrations, NSS organized a campaign called “Each one plant one” to plant saplings in the campus. The department of Chemistry took similar initiatives to plant saplings.
- The Department of Botany organized a one week programme as part of celebrating World Environment Day, including seminar on Environmental Problems, Quiz competition, painting competitions, workshop on organic farming and a social awareness programme on conserving medical plants where the students visited houses near to college to provide valuable information regarding medicinal plants to public.
- As part of World Ozone day celebration, the Department of Zoology with financial assistance from Kerala State Council for Science, technology and Environment (KSCSTE), Govt. of Kerala, conducted a three day environment awareness programme titled “Caring for all life under the Sun”.
- The Department of Zoology conducted a one day seminar on “Conservation of Bio-diversity of Western Ghats”.
- In association with WWF – India, the Department of Zoology organized a quiz competition as part of the Wild life week celebrations.
- As part of ‘Urjakiran’, the mission for energy conservation, the department of Zoology organized an energy conservation rally to create awareness among the public on the need of conserving energy. A one day seminar on energy conservation was also conducted as part of the event.
- The Department of Zoology celebrated World Wetlands Day with financial support of KSCSTE, Govt. of Kerala to create awareness on the importance of conserving wetlands.
- As part of the college’s commitment towards engendering environmental awareness among students and society, the students from the department of Malayalam published an environmental journal called “Oxygen”. The vision of the students prompted the IQAC to support running the journal on an annual basis.

- In association with the Department of Environment and climate change, Govt of Kerala, the Department of Botany conducted a programme called "Paristhikam 2017" in the campus, an initiative of the state Govt, to create environmental awareness.
- Department of Botany organized a one day nature awareness camp in the campus in association with Social Forestry Extension Unit, Kollam. The camp was marked by the screening of the documentary "Periyar" and "Jalam Jeevamritham" to create awareness on the importance of conserving water resources.
- In order to familiarise students with locally available plants, the department of Botany conducted a programme called "Know Our Plants Campaign".

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Supportive management.
- Highly qualified and committed faculty.
- Excellent hierarchy and institutional framework run by the Principal of the college.
- The presence of PTA that monitors, supports and provides valuable guidance in times of need.
- The working of Research Committee towards the maintenance of research oriented activities.
- Women study unit for the welfare of female students.
- The active presence of NSS and NCC in the campus.
- The provision of Computer lab, smart boards and ICT enabled teaching environment.
- The constitution of intra-collegiate organization called CARE towards social cause and commitment.
- The active coordination and working of the Physical Education Department.
- The conduct of periodical PTS meetings.
- Successful year after year track record of attaining university ranks.

- Timely dissemination of information relating to curricular and co-curricular matters.
- The remarkable presence of students in university sports and games teams.
- The institutional care and support towards female health and sanitation.
- Exposure provided to students in terms of seminars and invited talks.
- Healthy teacher-student relationship.
- Excellent academic results.
- Plastic free and green campus.
- Interactive teaching learning environment.

Weakness

- The shortage of PG and research departments.
- Lack of funding agency other than UGC for implementing various programmes.
- Lack of focused initiatives towards establishing institution industry interaction.
- Not utilizing the alumni the maximum.
- The insufficient number of placement drive/campus recruitment for final semester students.
- Absence of hostel facility.

Opportunities

- The possibility of extending the service of the institution for the betterment of the society..
- The rural geographical location of the college can help towards the upliftment of the socially and financially backward communities.
- The adequate number of research guides in the campus can give a fillip to research departments.
- Qualified hands with PhD offer the opportunity for the starting new PG courses.

Challenges

- Infrastructure constraints.
- Shortage of technical staff.
- Students from mixed and poor background.
- Lack of sophisticated facilities for sports and games.

8. Plans of institution for next year

- Celebrate important days and major events by seeking financial support from various agencies.
- To conduct workshop on ICT enabled teaching and learning.
- Conduct more certificate/ value added courses.
- Renovation of seminar hall with the help of financial support from the PTA.
- The replacement of existing CCTV cameras which are faulty.
- Installation of more water purifiers to solve the problem of pure drinking water.
- Conduct a model Parliament.
- Installation of high speed modem to ensure quick and easy access to the internet.
- Installing photocopier in the computer lab
- Renovation of Canteen.

Name : Dr Beena S



Co-ordinator
IQAC
N.S.S. College
Nilamel

Signature of the Coordinator, IQAC

Name: Dr Madhusudanan Pillai K R



Principal
NSS College, Nilamel

Signature of the Chairperson, IQAC

Academic Calendar 2017-18**June 2017**

01	Thursday	College reopens
02	Friday	
03	Saturday	
04	Sunday	
05	Monday	Environmental day celebrations
06	Tuesday	One day seminar-Department of Botony
07	Wednesday	Awareness' programme of Medicinal plants
08	Thursday	Campus cleaning
09	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	
18	Sunday	
19	Monday	
20	Tuesday	
21	Wednesday	Model Exam of S ₂ (UG) and S ₄ (UG)
22	Thursday	Model Exam of S ₂ (UG) and S ₄ (UG)
23	Friday	Model Exam of S ₂ (UG) and S ₄ (UG)
24	Saturday	
25	Sunday	
26	Monday	Model Exam of S ₂ (UG) and S ₄ (UG)
27	Tuesday	Model Exam of S ₂ (UG) and S ₄ (UG)
28	Wednesday	Commencement of PG S3 Classes,Model Exam of S ₂ (UG) and S ₄ (UG)

29	Thursday	
30	Friday	

July 2017

01	Saturday	
02	Sunday	
03	Monday	
04	Tuesday	
05	Wednesday	Commencement of UG S1 Classes
06	Thursday	
07	Friday	Publication of CE of S ₄ (UG) ,
08	Saturday	
09	Sunday	
10	Monday	
11	Tuesday	
12	Wednesday	End semester examination of S ₄ (UG) begins
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	
24	Monday	
25	Tuesday	
26	Wednesday	First set test paper for S3 PG
27	Thursday	First set test paper for S3 PG
28	Friday	First set test paper for S3 PG
29	Saturday	
30	Sunday	

31	Monday	First set test paper for S3 PG
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August 2017

01	Tuesday	Commencement of S ₅ (UG)classes, Publication of CE of S ₂ (UG)
02	Wednesday	
03	Thursday	End semester examination of S ₂ (UG) starts, Know your college programme for S ₁ (UG) students
04	Friday	
05	Saturday	
06	Sunday	
07	Monday	
08	Tuesday	
09	Wednesday	Commencement of ESA for S2 M. A
10	Thursday	
11	Friday	Celebration of Ramayana masacharanam
12	Saturday	
13	Sunday	
14	Monday	Open course orientation, Quiz competition –Department of History
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	
28	Monday	Commencement of S ₃ classes
29	Tuesday	
30	Wednesday	Onam celebrations 2017

31	Thursday	College closes for onam holidays
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September 2017

01	Friday	
02	Saturday	
03	Sunday	
04	Monday	
05	Tuesday	
06	Wednesday	
07	Thursday	
08	Friday	
09	Saturday	
10	Sunday	
11	Monday	College reopens after onam vacation
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	First set test paper for S1 PG
16	Saturday	
17	Sunday	
18	Monday	Ozone day celebrations, First set test paper for S1 PG
19	Tuesday	First set test paper for S1 PG
20	Wednesday	First set test paper for S1 PG
21	Thursday	First set test paper for S1 PG
22	Friday	Nature awareness camp
23	Saturday	
24	Sunday	
25	Monday	One day seminar-Department of zoology
26	Tuesday	
27	Wednesday	
28	Thursday	College union election
29	Friday	
30	Saturday	

October 2017

01	Sunday	
02	Monday	
03	Tuesday	
04	Wednesday	
05	Thursday	One day National seminar-Department of History
06	Friday	Wild life week celebrations 2017
07	Saturday	
08	Sunday	
09	Monday	One day seminar-Department of zoology and Department of Commerce
10	Tuesday	College Union Pledge day
11	Wednesday	
12	Thursday	Presentation of Nobel Laureates Profile presentation
13	Friday	Space week celebrations –Quiz competition
14	Saturday	
15	Sunday	
16	Monday	
17	Tuesday	Space week celebrations 2017,One day seminar –Department of Physics
18	Wednesday	
19	Thursday	
20	Friday	Second set test paper for S3 PG
21	Saturday	
22	Sunday	
23	Monday	Nadan food festival and Exhibition- Department of Malayalam and History, National chemistry week celebrations starts, Second set test paper for S3 PG
24	Tuesday	Second set test paper for S3 PG
25	Wednesday	One day seminar –Department of Mathematics, Second set test paper for S3 PG
26	Thursday	
27	Friday	
28	Saturday	National chemistry week celebrations ends
29	Sunday	
30	Monday	

31	Tuesday	
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November 2017

01	Wednesday	
02	Thursday	
03	Friday	Work shop on organic vegetable farming
04	Saturday	
05	Sunday	
06	Monday	
07	Tuesday	
08	Wednesday	
09	Thursday	
10	Friday	
11	Saturday	
12	Sunday	
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	
20	Monday	Model examination of S ₃ (UG) and S ₅ (UG), Commencement of PG S4 Classes
21	Tuesday	Union and Arts club Inaguration
22	Wednesday	One day seminar – Department of Mathematics
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	
27	Monday	
28	Tuesday	One day seminar-Department of chemistry
29	Wednesday	
30	Thursday	

December 2017

01	Friday	Publication of CE of S ₅ (UG) students
02	Saturday	
03	Sunday	
04	Monday	End semester examination of S ₅ (UG) starts
05	Tuesday	
06	Wednesday	
07	Thursday	
08	Friday	
09	Saturday	
10	Sunday	
11	Monday	
12	Tuesday	Publication of CE of S ₃ (UG) students
13	Wednesday	
14	Thursday	End semester examination of S ₃ (UG) starts ,Urjakiran 2017
15	Friday	Second set test paper for S1 PG
16	Saturday	
17	Sunday	
18	Monday	Second set test paper for S1 PG
19	Tuesday	Second set test paper for S1 PG
20	Wednesday	One day seminar-Department of Bio Chemistry, Second set test paper for S1 PG
21	Thursday	Ramanujan Day celebrations, Second set test paper for S1 PG
22	Friday	College closed for Christmas vacation
23	Saturday	
24	Sunday	
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	

January 2018

01	Monday	
02	Tuesday	
03	Wednesday	College reopens after vacation
04	Thursday	Model examination of S ₁ (UG), Commencement of PG S1 ESE
05	Friday	Model examination of S ₁ (UG)
06	Saturday	
07	Sunday	
08	Monday	Model examination of S ₁ (UG)
09	Tuesday	Model examination of S ₁ (UG)
10	Wednesday	Model examination of S ₁ (UG)
11	Thursday	One day seminar- department of economics, Model examination of S ₁ (UG)
12	Friday	Friday clinic
13	Saturday	
14	Sunday	
15	Monday	
16	Tuesday	First set test paper for S ₄ PG
17	Wednesday	First set test paper for S ₄ PG
18	Thursday	First set test paper for S ₄ PG
19	Friday	
20	Saturday	
21	Sunday	
22	Monday	First set test paper for S ₄ PG
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	
29	Monday	
30	Tuesday	
31	Wednesday	

February 2018

01	Thursday	
02	Friday	
03	Saturday	
04	Sunday	
05	Monday	
06	Tuesday	
07	Wednesday	
08	Thursday	
09	Friday	
10	Saturday	
11	Sunday	
12	Monday	
13	Tuesday	First set test paper for S2 PG
14	Wednesday	Arts festival
15	Thursday	Arts festival
16	Friday	Arts festival
17	Saturday	
18	Sunday	
19	Monday	First set test paper for S2 PG
20	Tuesday	First set test paper for S2 PG
21	Wednesday	First set test paper for S2 PG
22	Thursday	First set test paper for S2 PG
23	Friday	Science day celebrations –Quiz competition and poster presentation,Wetland day celebrations 2018
24	Saturday	
25	Sunday	
26	Monday	Science day celebrations – one day seminar-Department of Physics
27	Tuesday	
28	Wednesday	Science day celebrations-kadhaprasangam

March 2018

01	Thursday	
02	Friday	
03	Saturday	

04	Sunday	
05	Monday	
06	Tuesday	One day seminar –Department of Zoology
07	Wednesday	
08	Thursday	Women's day celebrations
09	Friday	Second set test paper for S4 PG
10	Saturday	
11	Sunday	
12	Monday	Extention activity- Department of Bio chemistry, Second set test paper for S4 PG
13	Tuesday	Second set test paper for S4 PG
14	Wednesday	Pi day celebrations, Second set test paper for S4 PG
15	Thursday	
16	Friday	College day
17	Saturday	
18	Sunday	
19	Monday	Model exam for sem 6 students, Interaction session-“Talk to Doctor”
20	Tuesday	
21	Wednesday	
22	Thursday	World mental health day ,world water day celebrations
23	Friday	One day seminar-Department of commerce
24	Saturday	
25	Sunday	
26	Monday	End semester exam of S ₁ (UG) starts, Commencement of PG S4 ESE, one day seminar-Department of chemistry and Department of English
27	Tuesday	
28	Wednesday	College closes for mid summer vacation
29	Thursday	
30	Friday	
31	Saturday	

STUDENTS FEEDBACK

The college have a feedback technique for the evaluation of teachers, courses and institution. For collecting feedback a questionnaire is used and is distributed among the students. Discussion was conducted based on the information collected and prepared a report by the IQAC.

During the academic year 2017 – 18, feedback was collected from the students, based on the prior instruction given to them. The rating is done on the basis of 10 attributes on four point scale (very good, good, satisfactory and not satisfactory)

In the process evaluation of courses are done on the basis of eight attributes on a four point scale.

The rating of institution is also done on the basis of 10 attributes on a four point scale.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
